

ANNUAL GENERAL MEETING

THURGOONA COMMUNITY CENTRE INC. presents 2022 Annual General Meeting

Tuesday 29th November at 5:30 pm

Meeting held at the Thurgoona Community Centre

10 Kosciuszko Drive, Thurgoona



Thurgoona Community Centre

10 Kosciuszko Road, Thurgoona NSW 2640. ABN: 43 992 501 71 Email: coordinator@thurgoonacommunitycentre.org.au

Annual General Meeting

Agenda

November 29, 2022

- 1. Welcome
- 2. Attendance and apologies
- 3. Adoption of Minutes
- 4. Chairperson's Report
- 5. Coordinator's Report
- 6. Treasurer's Report
- 7. Declare all positions vacant
- 8. Election of Committee Members
- 9. Meeting Closed

MINUTES OF PREVIOUS MEETING





Committee Meeting minutes

Date: 5.30pm Monday 6th December 2021





1: Meeting Opening:

Due to the Chair, Katrina Passey being unavailable for this meeting due to personal matters, the meeting was opened by the Vice Chair, Toni Clayton at 5.30 pm and she welcomed the committee, staff, visitors, and guests. The Coordinator acknowledged the traditional custodians and introduced the staff of AlburyCity who are in newly created roles in Community Development.

2: Attendance.

Committee:

Toni Clayton

Vice chair

James Caldwell

Secretary

Sally Innis

Treasurer

Kristy Campbell

member

Staff/Contractor:

Sherylyne Moran

Facility Coordinator

Kerry Gosstray

Community Support Worker

Samantha Neall -

Playgroup Facilitator

Andrew Van Der Veen-

Bookkeeper, Findex

Albury City Council Representatives:

Keaton Johnson

ACC Community Development Partner

Julia Vesval

ACC Community Development Officer

Total Persons present:

10

Apologies:

Katrina Passey

Chair

Michael Courtney

member

Sue Caldwell

volunteer

Total of Apologies:

3

3: Minutes of 2020 AGM.

A copy of the minutes of the previous AGM held on Thursday 10th December 2020 were compiled and presented to each person present in the form of a report containing these minutes and the reports which were to be read at this meeting. Those minutes were accepted as a true and correct representation of the events that occurred on that day.

4: Chairpersons Report:

The report of the chair was read through by Toni Clayton and adopted into the minutes of the meeting.

5: Treasurer's report.

Our Treasurer, Sally, read through and explained the contents of the financial report and the additional report prepared and presented by BWH auditors.

Sally accepted the preparation of the auditor's report and gave special thanks to the assistance given by Andrew in his position of bookkeeper; Sally gave a summary of the assistance given by Andrew, the procedures which he must operate under and thanked him for his continued support.

Sally also thanked Brett Howell Accounting for their support and preparation of the auditor's report.

Sally then thanked the volunteers, user groups and committee for their support during the preceding year.

6: TCC Coordinator's report.

The Coordinator's report was read through and explained by Sherylyne; a copy of this report was held by each person present.

During the presentation of the report, Sherylyne introduced our guests from the council and our bookkeeper, Andrew Van Der Veen, Staff members Kerry Gosstray and Samantha Neall.

Sherylyne thanked each of those persons for their individual efforts and the support they gave to the daily running and efficiency of the Thurgoona Community Centre.

At this time, the current positions were declared vacant; there were six nominations prepared for the positions vacant, and due to there being no positions applied for by more than six persons, there being no conflict in the application for any position; the applications were declared successful.

The following positions were applied for and attained:

Chairperson Katrina Passey

Vice Chair Toni Clayton

Treasurer Sally Innis

Secretary James Caldwell

Public Officer James Caldwell

Committee members Michael Courtney

Kristy Campbell

Meeting closure.

There being no other matters on the agenda to be discussed, nor any matters brought before the committee requiring any further discussion; the meeting was closed at 6.17pm, persons present were thanked for their attendance and invited to share in a small supper with the committee and staff.



James Caldwell:

Secretary and Public Officer.

CHAIRPERSON'S REPORT





Thurgoona Community Centre

10 Kosciuszko Road, Thurgoona NSW 2640. ABN: 43 992 501 713 Email: chair@thurgoonacommunitycentre.org.au

CHAIRPERSON'S REPORT FOR ANNUAL GENERAL MEETING (AGM) 2022

This year has seen the community centre return to a new normal. It's been great to see people buzzing around the centre again and enjoying being back with their groups. As always, we are so grateful for the time our volunteers put in to assist where they can. It is so lovely to have them back in the centre again.

Our staff here at the centre have done a brilliant job of keeping things going throughout the year. We have seen the expansion of our playgroup and a new youth program for tweens, with thanks to funding from AlburyCity council. It has been fantastic to see these programs develop and grow throughout the year.

All of our staff have shown dedication to their jobs and the centre. The committee puts out a huge thank you to all of you for all that you do. Sherylyne, you have put in so much to get us back to where we are now after covid. Thank you.

Unfortunately this year, we did have to say goodbye to our beloved Kerry at reception. She will be greatly missed but we do hope to still see her around the centre in a volunteer capacity and sharing a coffee with her group. On behalf of the committee, I want to thank her for all her years here at the centre and the work that she put in to help people feel welcome.

Another big thank you to AlburyCity Council for the continued support, without their support we would not be able to keep the community centre going.

Also to our bookkeeper Andrew, you are always efficient in any tasks you take on and do an amazing job. Thank you

Lastly, I want to say thank you to the rest of the committee. This year has been challenging at points, but we are a strong committee and the support you have all given me and each other throughout the year has been wonderful. Your valuable time and input has been very much appreciated.

I look forward to another great year in 2023.

Katrina Passey TCC Committee Chairperson 2022

COORDINATOR'S REPORT



AGM Coordinator's Report 2021/22: Sherylyne Moran



The Journey of TCC

The TCC community have proved once again how resilient they are. So much change has occurred over the past year, its hard to imagine what our new normal is still to be! The end of 2021 saw the changes in social distancing and restrictions on public gatherings encourage people back out of their homes. Fears about being ill meant that groups needed to think of creative ways to gather within lifting restrictions, and open spaces became very popular. Our outdoor BBQ was a great area for people to meet.

TCC also had the discomfort in January of having effluent flooding through our facilities! We are grateful to the response of AlburyCity who organised cleaning and as circumstances allowed, replacement of carpet in effected areas.

One of our adaptive programs, the Little Kidlets Playgroup, proactively sought outdoor playgrounds for a few months to hold programs. They were relieved to be able to eventually return to their own space. As Coordinator, I am continually appreciative of the supportive and patient response of the staff, volunteers, and user group leaders, especially during so many difficult times. This makes TCC such an outstanding place to work and I send my heartfelt sincere thanks to all.

Volunteers

We are very proud of all our volunteers (numbering 35) who contribute so much to the programs of the centre.

They are responsible for the following eight programs: Buds Art, Mates Morning Tea, TCC Book Clubs, TCC Social Club, Seniors Computers, Digital Photography, Little Kidlets Playgroup, and Precious Gems. This year the Mates Morning Tea Volunteers had the great pleasure of newly elected mayor Kylie King visit the centre and present them with their Australia Day nominee certificates. It was a fabulous opportunity for the mayor to see the great work of volunteers at TCC.



Mayor Kylie King congratulating MMT volunteers on their achievements.

TCC Committee

The Thurgoona Community Centre is a facility provided by funding from the Albury City Council. The council encourages community

engagement in the running of the centre by a volunteer Committee of Management. This group meets monthly and is responsible for the future strategic direction of the centre.

Thank you to those who have taken on this responsibility. Their support, especially during Covid, has been greatly appreciated.

Committee of Management 2021/22	Committee Members
Chairperson	Katrina Passey
Deputy Chair	Toni Clayton
Treasurer	Sally Innis
Secretary and Public Officer	James Caldwell
Member	Michael Courtney
Member	Kristy Campbell
Member	Vacant

TCC Staff

Thank you to the staff at TCC who both support and are supported by the community they serve.

Kerry Gosstray has provided wonderful assistance in the front office as the Community Support Worker. She has invigorated her Precious Gems Program so well and been the friendly front of house reception to the community who come to the centre to connect with others and find services.

Samantha Neall. This year, thanks to AlburyCity funding, the playgroup program could increase from two days to four days each week. Samantha has provided wonderful coordination of the Little Kidlets program. She has a very supportive group of volunteers to help with interactions with parents and their children. This program extension is a miraculous outcome after many years working on securing this program. Samantha has been there since 2016 when she commenced as a volunteer. Her natural ability to provide a safe, friendly and engaging space with the support of incredible volunteers is the energy behind this success. Congratulations Samantha and her team.

Krystal Kaye with assistance from Sanita Majhi has commenced the new Creative Sewing Tweens program in July 2022. Krystal is a local textiles designer and the principal of Krystal Kaye Designs. She enthusiastically engages Tweens between the ages of 9 years and 13 years and provides them with wonderful skills on the use of sewing machines. Some have gone into production and selling of their sewn items and using these to fundraise.

Andrew Van Der Veen. He is our accountant/bookkeeper. He is lightning fast and efficient and so helpful to have for our financial reporting. We appreciate all that he does for TCC and his great personality.

TCC User Groups

The community is well served by the user groups who call TCC home. The group leaders are exceptional – thank you for your professionalism and initiative.

They include: Border S.O.N.I.C, Expand Careers, Real Girls Sweat, Tai Chi, Twin City Stomp Line Dancing, Wendy's Solos, Yoga and Young at Heart Fitness.

Community Groups

There is a very wide variety of community groups who meet regularly at TCC. They are Albury Wodonga Lego User Group (AWLUG), Border S.O.N.I.C, Freedom Church, Junior Jivers, Woolshed Thurgoona Landcare Group, Thurgoona Community Action Group (TCAG), and Thurgoona Presbyterian Church.

New Programs

We welcome our new programs. They have been an incredible addition to our centre. These have been:

Group Leader
Lauren Murray
Brooke Powell
Krystal Kaye
Kristin Walsh
Group Leader
Kate Jelbart
James Caldwell
Avili Bai



We say farewell (with thanks) to the following groups from TCC:

Program/Group	Group Leader
Chill Zone	Kodi Callesen
Community Singing	Olwen Steele
Real Girls Sweat	Joanna Parker
Stumpwork Embroidery	Janice Awburn
Tai Chi	Kaye Deanshaw

Lauren Murray of Albury Learning Space with her student and family in the sunroom at TCC. Specialised Multisensory tutoring.

Important Partnerships

Amazingly Thurgoona has grown between 2016 and 2021 by 2,810 people or 34%, increasing usage of the centre. Our partnership with Albury Community Health is vital. They provide the supportive health services for the young families in the area through the work of nurses Kate Jelbart and Carly Thompson. In Thurgoona, children 0 – 5 years have risen from 765 to 938 in five years, increasing staffing levels and programs and room usage at TCC.

We are also grateful to the different organisations who have supported the TCC. Daro printing provides us with reduced rates and others through funding grants. This allows us to thrive. Here is a list of grant funding TCC has received:

Grant	Amount	Purpose
AlburyCity main	\$126,060	TCC operations – annually funded
AlburyCity	\$ 56,293	Four days of Little Kidlets staffed
AlburyCity	\$ 14,302	Youth program staffed
AlburyCity Financial Assistance	\$ 42,851	Chairs and other furniture
AlburyCity Community and Cultural	\$ 1,900	40 plus 1 Volunteer's Christmas Party
Good Things Foundation	\$ 1,000	Get Online Week Seniors on Zoom Workshop
Total	\$242,406	

Additional AlburyCity support	Amount	Purpose
Community Development	Super	Liaise with council staff, advice.
AlburyCity Energy	\$10,000	Solar panels on the hall
Federal Government Energy Subsidy	\$ 6,551	Solar Panels on the hall
AlburyCity Upstream and Arts	\$10,000	Murals on the hall by Tracie MacVean
AlburyCity Community Development	>\$2,000	Defibrillator for the hall
Maintenance Team	Lots	Carpet in the sunroom, building maintenance
Parks and Gardens	Lots	Lawns and Gardens
Building Services	Lots	Cleaning, audits, equipment maintenance
Total	Appreciated	Quality Place to Be

Thank you AlburyCity

Without the continued funding and support from AlburyCity council, this community centre would not exist. We appreciate all that is done to support the work here and the positive feedback that we receive from all involved. This includes the maintenance and grounds staff who are very responsive and cooperative. This year, new Community Development Partner Keaton Johnson with team members Julia Vesval and Meredith Wallace have been networking centre coordinators through a quarterly breakfast. These have been invaluable.

Thank you Kerry Gosstray

Kerry began her journey with TCC in 2012 as the first Community Services work placement student. She became employment in 2013 as the Community Support Officer and operated the front office for the following nine years. Always open for a good chat and a chance to have a laugh, she has been a favourite for many who come to TCC.

Her great pride and joy were her two instigated programs, the Coffee Shop and Precious Gems. Both have been a source of impactful connection and friendship for many and a support to other programs.

In October 2022, sadly financial constraints forced the TCC committee to have to make this position redundant. Though a very difficult time for all, Kerry has remained connected with the TCC through her Precious Gems group. The TCC thanks Kerry for her dedicated and sincerely passionate service and wishes her health and happiness in her retirement.



Tracy MacVean



Thanks Border Mail for sharing our stories.

Young at Heart Fitness Instructor Heather Cahill - kept seniors exercising during Covid via zoom

Zooming through COVID. quakes



Most and the control of the control

Krystal Kaye brings creative sewing workshops to TCC

BORDER MAIL JAN JARY 7 2 22 - 9:30AM

Krystal Kaye Designs hosts Albury, Thurgoona sewing workshops for kids







NEW SKILL: Artemis Ashcroft, 8, took part in Krystal Kaye's sewing workshops for kids at the Thurgoona Community Centre. Picture: MARK JESSER

Seeing the first exhibition in Australia to focus on Gabrielle Chanel was the inspiration for Artemis Ashcroft, 8, to learn how to sew this school holiday

After the East Albury youngster visited the National Gallery of Victoria's exhibition just before Christinas, her Dad enrolled her in a three-day workshop with Krystal Kaye Designs.

"I really like fashion," Artemis said

"I'm learning to sew a skirt today.

"I bought my material from Spotlight ... I absolutely love animals especially cats."

Ms Kaye teamed up with the Thurgoona Community Centre last year to offer the workshops, with TCC purchasing the sewing machines.

"We're on a mission to reach as many little creatives as possible and help them learn how to sew and to be able to make their own impression on fashion," she sald.

"To me, fashion is art and a creative thing - everyone should be expressing their own self rather than being told what to wear.

"We learn a lot of different things in sewing, including pattern-making."

NEWS

Talking over a 'cuppa'

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Jo Pilon's great career services at TCC

Find love for your job

new communi-pospel in the right direction. Library manager and tech-ology trainer of Pilon

lo Pilon, moved to Albury modules to deliver in weak nearly they exam a go from centrel-wastern NSW.

She has now I annehed Figural Carrers, which has been been found a peramentent home in method of the property of the pro



JOIN US: Expand Careers director Jo Pilon has found a permanent home in the Thurgoons Community Centre end is holding a free workshop. Picture: TARA TREWHELLA

Thurgoona Presbyterian Church - as soon as restrictions lifted, there was 200 on the grass for carols.

NEWS

Carols crowds could be big with rule ease

EY ELLEN EBSARY

TOMOBROW'S COVID rule changes in NSW have paved the way for the Albusy Com-munity Caruls to host as many ottendees as possible. Frum December 15, there is no littut on the member of

which is a monatorie and the second of the Analysis (ministry) cross ministry (1 reason mental participos in a francistary from the past to the past t

time."
I Carols begin at 5pm tomorrow at the Thurgoona Communing Centre. On Thursday, carols begin at 5pm at the Albury Presbyteriar Church on Wagga Road

Mates Morning Tea - nominees for Australia Day Award - attract the newly elected Mayor to say thanks

TREASURER'S REPORT





Thurgoona Community Centre

2022 Treasurer's Report

18 November 2022

Report length 7 pages
Published 18/11/2022
Author Sally Innis - Treasurer



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1 Introduction

It is with great pleasure that I present to all the audited financial reports of the Thurgoona Community Centre (TCC) for the 12 months ended June 2022.

This report has been prepared as a broad overview of the key areas which must be addressed to ensure the successful running of the TCC, including:

- Income Analysis; and
- Expense Analysis.

As at 30 June 2022 the Centre arrived at a deficit of, \$3,735.

Of course, the TCC is a not in the business of achieving profits, however, growth ensures that the Centre remains viable and it also allows us to develop and grow the community.



2 Income Analysis

2.1 RESULTS

The Centre has funds held at the bank of approximately \$55,120 to be utilised for the purposes outlined within our strategic plan.

Our consolidated income for the period ended 30 June 2022, \$289,964, comprising of Council grant money received, program and Centre hire collections and government stimulus income.

The grant income provided by the Council is utilised to ensure the successful running of the Centre by covering our operating costs. With the funding from the council the appropriate programs can be identified and implemented at the Centre, we thank the Council for their continued support of the Centre.

Our bookkeeper ensured timely invoicing and collection of debtors which has led to debtors outstanding, \$14,193. Much gratitude must go to the Centre users for paying their invoices in a timely manner. We are very pleased with the user groups and the programs we run here at the Centre.

The Centre was impacted by COVID-19. We were able to ensure our employees were protected and supported through the uncertainty, which as a committee of management we are all very proud of.



3 Expense Analysis

3.1 RESULTS

Expenses are monitored throughout the year against our budget, total expenses \$293,699. The significant expenses items are outlined below:

2022
\$
24,613
4,691
3,396
17,674
143,888

At our monthly committee meetings, we analysis our expenses against budget and provide challenge on where we can reinvent our current cost structure. The continual management of our expenditure has enabled the TCC to manage through COVID-19.

We also ensure our employee obligations are being met which includes wages paid fortnightly, superannuation quarterly and Workcover annually.

We continue to focus on paying our creditors in a timely manner to ensure we are meeting our short-term debts as and when they fall due.



4 Grants

4.1 RESULTS

For our Centre actively reviewing available grants is important for our future strategic direction.

I would like to take this opportunity to recognise the contribution of Sherylyne and the committee in keeping grant availability front of mind and where applicable actively applying.



5 Conclusion

The Annual Statement by the Public Officer is to be lodged with Consumer Affairs one month after the Annual General Meeting.

I would like to take this opportunity to thank the volunteers, user groups, employees and committee of 2022 for their valuable support. To the committee, thank you for your ongoing encouragement and teamwork. I'm very appreciative of the work of previous treasurers and a special thank you to Brett Howells at BWH Accounting for their efforts in preparing the audited financial reports this year.

I wish the committee of 2023 the very best for what I'm sure will be another interesting and exciting year.

AUDITOR'S REPORT





Brett W Howells CPA Principal

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AUDITORS REPORT

I certify that I have examined the records of the Thurgoona Community Centre Inc. which involved a detailed audit of expenditure for the year. Audit of income only involved ensuring the Financial Statements disclose the income correctly for the year as recorded in the computer banking records.

I further certify that the attached Balance Sheet at the 30th June 2022 and the Profit and Loss Statement reflects a true and fair view of the financial affairs for the year ended 30th June 2022.

Brett W Howells

Auditør

10th October 2022.





Balance Sheet

Thurgoona Community Centre Incorporated As at 30 June 2022

	30 JUN 20
Assets	
Bank	
TCC Card	436.
TCC Kidlets	503,
TCC LSL Entitlements	22,641.
TCC Main	32,477.
TCC Mates Morning Tea	908.
TCC Social Club	2,910.
TCC Youth Program	673.
Total Bank	60,551.
Current Assets	
Accounts Receivable	14,193.0
Petty Cash - Precious Gems	20.0
Petty Cash - Social Club	200.0
Petty Cash - TCC Float	219.6
Total Current Assets	14,632.6
Fixed Assets	
Less Accumulated Depreciation on Office Equipment	(3,498.5
Office Equipment	11,711.6
Total Fixed Assets	8,213.0
Total Assets	83,397.3
iabilities	
Current Liabilities	
Accounts Payable	233.71
GST	2,256.90
Key Deposit Bond	150.00
PAYG Withholdings Payable	6,914.0
Superannuation Payable	6,616.50
Total Current Liabilities	16,171.1
Non-current Liabilities	
Annual Leave	8,896.54
Long Service Leave	10,032.81
Total Non-current Liabilities	18,929.35
Total Liabilities	35,100.52
et Assets	48,296.79
quity	
Current Year Earnings	(3,735.04)

	30 JUN 2022
Retained Earnings	52,031.83
Total Equity	48,296.79

Profit and Loss

Thurgoona Community Centre Incorporated For the year ended 30 June 2022

	2022
Trading Income	
ACC - Solar Panel Grant	9,981.82
ACC Service Agreement Funding	194,758.96
Ad Hoc Facilities Hire	3,667.28
Centre Programs Groups	6,709.01
Facilities Hire	22,912.18
Facilities Hire - Reimbursements	2,033.74
Get Online Week Income	1,000.00
Interest Income	9.14
Jobsaver	9,000.00
Rent Income	891,00
Total Trading Income	250,963.13
Gross Profit	250,963.13
Other Income	
Other Income	39,000.90
Total Other Income	39,000.90
Operating Expenses	
Activities	3,339.36
Advertising	298.50
Audit Fees	300.00
Bad Debts	22.72
Bank Fees	122.05
Bookkeeping	24,612.51
Catering/Refreshments	1,686.43
Chair Grant - Expenses	39,021.59
Cleaning	560.46
Commitee & Governance	150.00
Computer Software	1,361.36
Computer Support	2,555.08
Depreciation	1,588.58
Electricity	4,691.24
Entertainment	136.36
Freight & Courier	49.96
Gas	1,789.94
Get Online Week Expenses	818.18
Gifts	586.27
Grant Expense - 40th	2,045.33
Grant Expense - Solar Panels	10,353.51
Insurance	3,396.00
Leave provisions	5,410.25

	202
Materials & Consumables	
	3,729.3
Minor Equipment	11,199.30
Office Supplies/Stationary	619,64
Photocopying and Printing	1,500.23
Postage & Freight	17.68
Professional Development	1,013.42
Rent Expense	1,594.14
Repairs and Maintenance	965.66
Security Costs	40.46
Subscriptions	1,662.20
Superannuation	17,673.52
Telephone & Internet	2,443.28
Wages and Salaries	143,887.55
Norkcover	2,456.93
Total Operating Expenses	293,699.07
et Profit	(3,735.04)